



DEFENSE LOGISTICS AGENCY
DEFENSE ENTERPRISE DATA STANDARDS OFFICE
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FORT BELVOIR, VIRGINIA 22060-6221

MEMORANDUM FOR RECORD

SUBJECT: Approved Defense Logistics Management Standards Change 1490, Administrative update to Defense Logistics Manual 4000.25, Volume 2, Chapter 17, Supply Discrepancy Reporting New Procurement Overage Procedures

The attached approved administrative update is effective immediately. This administrative update does not change or eliminate any existing procedures or add any new procedures.

Addressees may direct questions to Corbin Austin, e-mail: DEDSO.SDR@dla.mil. Others must contact their designated PRC representative available at <https://www.dla.mil/Defense-DataStandards/Committees/Contacts/>.

Sarah Winegardner
Director, Defense Enterprise Data
Standards Office
Chief Digital and Artificial Intelligence
Office (CDAO)

Attachment:
As stated

cc:
ODASD(Logistics)
DLA J6DS

Memorandum for Record
Approved Defense Logistics Management Standards Change 1490
Administrative update to Defense Logistics Manual 4000.25, Volume
2, Chapter 17, Supply Discrepancy Reporting New Procurement
Overage Procedures

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION: Defense Enterprise Data Standards Office (DEDSO), Corbin Austin, DEDSO.SDR@dla.mil.

2. REASON FOR CHANGE:

a. Bottom Line Up-Front: This change updates new procurement overage reporting procedures in Defense Logistics Manual (DLM) 4000.25, Volume 2, Chapter 17, Supply Discrepancy Reporting (SDR) (reference 10.b) to align the chapter with procedures found in DLM 4000.25, Volume 2, Chapter 13, Materiel Receipt (reference 10.a). New procurement overages must be suspended in supply condition code (SCC) L in accordance with C13.2.9.3.8.4. Overage/Duplicate Shipment.

b. Background: The Defense Logistics Agency (DLA) identified a disconnect between Chapter 13 and Chapter 17 concerning new procurement overage procedures while researching and addressing a Notice of Findings and Recommendations from an auditor. Chapter 13 directs new procurement overages to be receipted in SCC L which is a suspended SCC. However, Chapter 17 does not specify that new procurement overages must be suspended in SCC L. DLA Distribution is currently suspending new procurement overages in SCC L which makes it necessary to document the procedures in Chapter 17.

3. CHANGE IN DETAIL:

a. Technical Details: As detailed in Enclosure 1.

b. Revised Transaction Flow: No impact.

4. IMPLEMENTATION TARGET: Completed upon approval.

5. TECHNICAL IMPACT:

a. Additions or Changes to Data Elements: No impact

b. Automated Information Systems (AIS): No impact

c. Defense Automatic Addressing System (DAAS): No impact.

6. PUBLICATION/POLICY IMPACT:

a. **Defense Logistics Manual (DLM) 4000.25:** Volume 2, Chapter 17, Supply Discrepancy Reporting. See Enclosure 1.

b. **Non-DLM 4000.25 Publications:** Components need to update their publications as necessary.

7. ASSUMPTIONS: Receiving activities other than DLA Distribution are suspending new procurement overages in SCC L in accordance with Chapter 13.

8. FINANCIAL IMPROVEMENT AND AUDIT REMEDIATION (FIAR), MATERIAL WEAKNESS, AND AUDIT-RELATED INFORMATION:

a. **Notices of Findings and Recommendations (NFR):** None

b. **Other FIAR, Material Weakness, and Audit-Related Information:** None

9. END-TO-END TESTING REQUIREMENTS: None

10. REFERENCES:

a. DLM 4000.25, Volume 2, Chapter 13, Materiel Receipt

b. DLM 4000.25, Volume 2, Chapter 17, Supply Discrepancy Reporting

Enclosure 1

Update DLMS 4000.25, Volume 2, Chapter 17, Supply Discrepancy Reporting. Updates are shown in ***red bold italics***. Deletions are shown by double strikethrough text.

C17.3.2.6. Overage/Shortage, Nonreceipt, or Duplicate Discrepancies

C17.3.2.6.1. Overage/Shortage. An item overage or shortage discrepancy occurs when the quantity received is greater or less than that shown on the shipping document. This type of variance is not evident on delivery but is discovered when the article of freight, as described on the transportation document, is opened and the contents are checked. ***Report overages associated with a new procurement in SCC L in accordance with Chapter 13, Materiel Receipt.*** Report DoD shipper overages or shortages valued in excess of \$100 per line item, except for controlled inventory items, that are reported regardless of dollar value. Customers may use a clear text description to indicate that erroneous or conflicting Materiel Receipt Acknowledgement information was previously submitted.